

# **Student Medical Policy & Procedures**

## **Philosophy**

Each student will have a health form filled out by their parent/guardian as part of school registration. Students will not be allowed at school without a health form on file in the front office. Students with health concerns, chronic illness, or in need of medication during school hours will have a “health alert” folder, which will be kept at the school office. This folder will contain information on procedures to follow in case of illness or emergency, as well as any necessary parental permission.

## **Standards**

- Teachers will be given health files on students with health concerns, chronic illness or who take daily medication administered during school hours. Teachers will keep health files on these students readily available to them.
- At the beginning of each school year, staff will receive their health alert files and each student's need discussed by the teacher, office staff and Administration.