



Board Meeting Minutes

MEETING INFORMATION

Date:	July 31, 2013
Time:	7:00pm
Location:	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 st floor in the Rousseau (southwest corner classroom)
Next Meeting:	August 21, 2013

ATTENDEE INFORMATION

Board Members		Public in Attendance	
Attended	Name	Attended	Name
x	Carolyn Bayly	x	Drew Wright
x	Mariah Fralick		
x	Heather Miller		
x	Ryan Hunter		
x	Cameron Sabin		
x	Jennifer Orten		
	Chris Wareham		
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x	Mark Ursic – Executive Director		
x	Emily Simons – Executive Assistant		

MOTIONS AND APPROVALS

#	Motion made by	Motion	Vote
1	Ryan Hunter	Motion to approve the minutes from both the May 15 th and June 19 th Board Meeting	Heather Miller seconded the motion. All voted in favor.
2	Mariah Fralick	Motion	Ryan Hunter seconded the motion. All voted in favor.
3	Jennifer Orten	Motion	Ryan Hunter seconded the motion. All voted in favor.
4	Ryan Hunter	Motion to table the budget agenda item.	Mariah Fralick seconded the motion. All voted in favor.
5	Mariah Fralick	Motion to accept the changes that were made to the charter.	Jennifer Orten seconded the motion. All voted in favor.
6	Ryan Hunter	Motion to approve the Donations, Gifts and Sponsorship Policy and the Cash Receipts Policy.	Cameron Sabin seconded the motion. All voted in favor.
7	Mariah Fralick	Motion to go to closed session “described under Section 52-4-204 will be held for:	Heather Miller seconded the motion. All voted in favor by name: Heather

		(a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property.”	Miller, yes; Cameron Sabin, yes; Ryan Hunter, yes; Jennifer Orten, yes; Mariah Fralick, yes; Carolyn Bayly, yes.
8	Ryan Hunter	Motion to close the July 31, 2013 Board Meeting.	Cameron Sabin seconded the motion. All voted in favor.

ACTION ITEMS

Action Item	Due Date
Fix the Calendar on the Board Management Delegation document	Next Board Meeting
Add more proofs to the Board Calendar	Next Board Meeting

TIME	TOPIC/SUBJECT DISCUSSION
7:07 pm	Welcome and Call to Order.
7:08 pm	Motion. Ryan made a motion to approve the minutes from both the May 15, 2013 and June 19, 2013 Board Meetings. Heather seconded the motion. All voted in favor.
7:08 pm	Middle School Retention Committee Update. There will be a hike up Mt. Timpanogos for all Middle School students. It will be on August 24, starting at 2:00 am. - This is not a school sponsored event and will need some parent volunteers
7:17 pm	HR Updates Mark gave an update on the teaching positions that have been filled. - Waiting on a few things for some World Language teachers - Doing Kindergarten interviews - The Second, third, fourth and sixth grade positions have been filled - PE teacher position has been filled
7:39 pm	World Language Program Curriculum & Assessments for 2013-2014 Mark gave a presentation on the program for the World Language curriculum for 2013-2014 - We are trying to continue to have an exemplary World Language program - We need to be able to track our progress - We need to set goals for the students. One suggestion was to have students make “I can...” statements at the beginning of the year and at the end of the year to track their progress.
8:04 pm	Executive Limitations 2 “With respect to interactions with current students or those applying to be students, their parents and/or legal guardians the Executive Director shall not cause or allow conditions, procedures or decisions that are unsafe, untimely, undignified, or unnecessarily intrusive.”
8:12 pm	Motion. Mariah made a motion to approve that Mark is meeting Executive Limitation 2. Ryan seconded the motion. All voted in favor.
8:20 pm	Executive Limitations 5 “With respect to the treatment of paid and volunteer staff, the Executive Director may not cause or allow conditions that are unlawful, undignified, unclear, unsafe or unprofessional.”

8:28 pm	<p>Motion. Jennifer made a motion to approve that Mark is meeting Executive Limitations 5. Ryan seconded the motion. All voted in favor.</p>
8:34 pm	<p>Board Management Delegation 4 - There were a few grammatical errors to fix.</p>
8:37 pm	<p>Board Management Delegation 5 - The calendar needed to be fixed (content and format)</p>
8:40 pm	<p>Motion. Ryan made a motion to table the budget agenda item. Mariah seconded the motion. All voted in favor.</p>
8:42 pm	<p>Changes to Charter - The charter used to have a description of the duties and responsibilities of the Principal. Now that we are hiring a Dean of Students, we took out the section about the Principal. To replace it, the duties and responsibilities of the Dean of Students was included.</p>
8:47 pm	<p>Motion. Mariah made a motion to accept the changes made to the charter. Jennifer seconded the motion. All voted in favor.</p>
8:50 pm	<p>Donations, Gifts and Sponsorships Policy - This is one of the policies that the State just came out and said that we need to have. - “The purpose of this policy is to establish Renaissance Academy policy and procedure governing the acceptance, valuation, and recognition of all types of donations, gifts, and sponsorships. This policy is intended to create practices that adequately safeguard public funds, provide for accountability, and ensure compliance with all state and federal laws.” - The Board made a few modifications to make things clearer and to fix grammatical errors.</p>
9:15 pm	<p>Cash Receipts Policy - This is another one of the policies that the State has said that we need. - “To establish Renaissance Academy policy and procedure for the handling of all cash receipts, to include currency, coin, checks, ACH transactions, and credit card transactions. This policy applies to all school administration, licensed educators, staff, students, organizations, and individuals that handle cash receipts or accept payment in any form on behalf of Renaissance Academy, its programs, activities, etc.” - The Board made a few modifications to make things clearer and to fix grammatical errors.</p>
9:50 pm	<p>Motion. Ryan made a motion to approve the two policies. Cameron seconded the motion. All voted in favor.</p>
9:51 pm	<p>RA Teacher Website Planning - We will have a subscription to Canvas for the Middle School - In Elementary School, the biggest thing will be in communication between parents and teachers. We will encourage teachers to keep grade books up to date, One Point will send out reports to parents with any caution (for example of their student is approaching the absence limit). - There will be more functionality in One Point - We will encourage teachers to keep up their teacher websites</p>
10:09 pm	<p>Back to School - There is an Open House for parents on August 10th from 2pm-4pm. This is where parents can come and meet the FEC and find out who their student’s teacher is.</p>
10:11 pm	<p>Technology - All elementary teachers will get iPad’s and will be able to project that out on the board. - They will also be able to check out the mobile lab</p>

	<ul style="list-style-type: none"> - These iPads will allow each student to project their answers on the screens
10:16 pm	<p>Teacher Development</p> <ul style="list-style-type: none"> - There will be back to school training the week teachers come back - Training will be on the new Middle School block schedule, an iPad training and on treasures - This school year there will be two days set aside for only Professional Development
10:25 pm	<p>New Board Member Orientation</p> <ul style="list-style-type: none"> - Jennifer Orten asked any questions that she still had after the Board Meeting about the role of being a Board Member. - Jennifer had a question about the wording of the mission statement. This was tabled.
10:29 pm	<p>Motion. Mariah made a motion to go to closed session “described under Section 52-4-204 will be held for: (a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property.” Heather seconded the motion. All voted in favor by name.</p>
12:15 am	<p>Motion. Ryan made a motion to close the July 31, 2013 Board Meeting. Cameron seconded the motion. All voted in favor.</p>