



Board Meeting Minutes

Meeting Information	
Date:	October 16, 2013
Time:	7:00pm
Location:	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 st floor in the Rousseau room (southwest corner classroom)
Next Meeting:	November 20, 2013

Attendee Information			
Board Members		Invited Guests	
Attended	Name	Attended	Name
x	Carolyn Bayly	x	Matt Lovell
x	Mariah Fralick	Public in Attendance	
x	Ryan Hunter	Attended	Name
x	Heather Miller	x	Angel Holmes
x	Cameron Sabin	x	Spencer Stoke
x	Chris Wareham	x	Braker Jones
x	Jennifer Orten	x	Stephanie McCappin
x	Mark Ursic – Executive Director		
x	Emily Simons – Executive Assistant		

Motions and Approvals			
#	Motion made by	Motion	Vote
1	Heather Miller	Motion to approve the minutes from the August 28, 2013 Board Meeting.	Mariah Fralick seconded the motion. All voted in favor.
2	Mariah Fralick	Motion to approve the move from Zion’s Bank to Bank of American Fork.	Heather Miller seconded the motion. All voted in favor. Ryan Hunter abstained.
3	Mariah Fralick	Motion to approve the UCA plan.	Ryan Hunter seconded the motion. All voted in favor.
4	Ryan Hunter	Motion to move to a closed session for “(a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property.”	Mariah Fralick seconded the motion. All voted in favor.
5	Ryan Hunter	Motion to adjourn the October 16, 2013 Board Meeting.	Cameron Sabin seconded the motion. All voted in favor by name.

Time	Topic/Subject Discussion
7:07 pm	Welcome and roll call
7:08 pm	Motion Heather made a motion to approve the minutes from the August 28, 2013 Board Meeting. Mariah seconded the motion. All voted in favor.
7:09 pm	Red Apple Update Matt gave a summary on the finances for this month. <ul style="list-style-type: none"> - Expenses are a little higher than last month. This is due to... <ol style="list-style-type: none"> 1. The ballroom trip to Disneyland 2. Benefits (HSA) - Another high item was the lawn care and snow removal - The Board had questions on individual items that Matt answered for them.
7:29 pm	<i>Cameron Sabin arrived</i>
7:30 pm	Moving Zion's Bank to Bank of American Fork The board discussed the reasons for moving from Zion's Bank to Bank of American Fork <ul style="list-style-type: none"> - We want to make connections with local businesses - They are a community bank – they like to donate to schools
7:33 pm	Motion Mariah made a motion to approve the move from Zion's Bank to Bank of American Fork. Heather seconded the motion. All voted in favor. Ryan abstained.
7:34 pm	Grading Policy <ul style="list-style-type: none"> - Stephanie gave a summary of the new policy and explained their desire to implement it next term. - There was a discussion on this policy between the Board members, Mark and Stephanie, and the public. - The Board did not agree with the grading policy as presented. They plan to hold a Work Session to discuss their views and will give their thoughts to Mark and Stephanie.
8:37 pm	School Emergency and Safety Plans <ul style="list-style-type: none"> - We have fire drills. We mix up the times that they are done because the school is so mobile; students are constantly moving between classrooms. - We did a fire drill today and did very well. The fire department was here for it and was happy with the result. - We have a new check-in/check-out system that requires all who are checking a student out to provide identification. - We have put in new gates out back. - One issue that needs to be resolved is mass communication (for example if there is a snow day, how to inform all of the parents to come early and pick up their students).
8:46 pm	UCA Presentation Mark gave the UCA presentation <ul style="list-style-type: none"> - The State requires this once a year - Comparison of CRT scores by grade and subject area for the past two years - Last year, we had a big push for improving Middle School math, which we did. - Mark and the Board went through the goals - One of the goals discussed was for World Language <ul style="list-style-type: none"> - This also accomplished agenda item E under the Executive Director Update, World Language Update.

8:56 pm	<i>Chris Wareham arrived</i>
9:26 pm	Motion Mariah made a motion to approve the UCA plan. Ryan seconded the motion. All voted in favor.
9:33 pm	One Point Update <ul style="list-style-type: none"> - We plan to move away from One Point - It is not meeting State standards - They had been given one year to get in compliance with the State, and they did not
9:44 pm	CRT/Grade Comparisons <ul style="list-style-type: none"> - The Board reviewed research on CRT and grade comparisons. - CRT scores and letter grades for Middle School (grades 7-9) were recorded for the last three school years. They were compared in charts and tables to look for any trends. - Last year, 57% of students received a D or an F in Science. - The biggest problem for the most part is that CRT scores are much higher than grades. - This is a starting off point to ask, what the reason is for these trends; if it is to do with the teaching, the material, the student, or something else.
10:08 pm	Expansion Update <ul style="list-style-type: none"> - Mark is working on finding land now - We are hoping to put a simulator in the school to be used in the meantime. - The hope is to start building this at the start of the year so that it will be ready for summer camps. <p>This also covers agenda item D under Items of Business, Executive Limitations 7: “The Executive Director shall not allow Academy assets, intellectual property, info, and files to be unprotected, inadequately maintained, or unnecessarily risked.”</p>
10:28 pm	Executive Limitations 1 – Global Executive Limitations Policy “The Executive Director shall not cause or allow any organizational practice, activity, decision or circumstance that is either unlawful, imprudent, in violation of commonly accepted business, professional and educational ethics and practices, or not in accordance with the policies and Charter of Renaissance Academy.”
10:29 pm	Executive Limitations 3– Organization Protection “The Executive Director shall not unnecessarily expose the organization, its Board, staff or volunteers to claims of liability or conditions that are unlawful, undignified, unsafe, unclear or unprofessional.”
10:32 pm	Board Management Delegation 2 – Unity of Control “Only officially passed motions of the Board are binding on the CEO. <ul style="list-style-type: none"> a. Decisions or instructions of individual Board members, officers, or committees are not binding on the CEO except in rare instances when the Board has specifically authorized such exercise of authority. b. In the case of Board members or committees requesting information or assistance without Board authorization, the CEO can refuse such requests that require, in the CEO’s opinion, a material amount of staff time or funds, or are disruptive.”
10:34 pm	Motion Ryan made a motion to move into closed session. Mariah seconded the motion. All voted in favor.
10:58 pm	Motion Ryan made a motion to adjourn the meeting. Cameron seconded the motion. All voted in favor.