



## Board Meeting Minutes

Meeting Information	
<b>Date:</b>	January 15, 2014
<b>Time:</b>	7:00pm
<b>Location:</b>	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 <sup>st</sup> floor in the Rousseau room (southwest corner classroom)
<b>Next Meeting:</b>	February 19, 2014

Attendee Information			
Board Members		Invited Guests	
Attended	Name	Attended	Name
x	Carolyn Bayly	x	Matt Lovell
x	Mariah Fralick	x	Julie Walker
x	Ryan Hunter	<b>Public in Attendance</b>	
x	Heather Miller	<b>Attended</b>	<b>Name</b>
x	Chris Wareham	x	Tracy Scott
x	Cameron Sabin	x	Kim Skarda
x	Heather Miller	x	Scott Larsen
<b>Schoolhouse</b>		x	Kristen Hawkins
<b>Attended</b>	<b>Name</b>	x	Alyson Harper
x	Mark Ursic – Executive Director	x	Miriam Wang
x	Stephanie McCappin – Dean	x	Gina Forsyth
x	Emily Simons – Executive Assistant	x	Janaleee Goebel
		x	Kim Smith
		x	Candace Lierd
		x	Jennie Robbins
		x	Larinda Harvey
		x	Jamie Besaw
		x	Jeff Hawkins
		x	Kim Jensen
		x	Jen Taylor
		x	Autumn Cook
		x	Heather Groom

Motions and Approvals			
#	Motion made by	Motion	Vote
1	Ryan Hunter	Motion to approve the minutes from the November 20, 2013 Board Meeting Minutes.	Heather Miller seconded. All voted in favor.
2	Ryan Hunter	Motion for Mark Ursic to continue working on expansion plans.	Cameron Sabin seconded. All voted in favor.
3	Cameron Sabin	Motion to table agenda items B, C and D.	Mariah Fralick seconded. All voted in

			favor.
4	Heather Miller	Motion to add the word “auditing” to the Internal Control Policy.	Mariah Fralick seconded. All voted in favor.
5	Cameron Sabin	Motion that Mark will provide a draft of the Grievance Policy for the next Board Meeting in February.	Mariah Fralick seconded. All voted in favor.
6	Mariah Fralick	Motion to move to “a closed meeting described under Section 52-4-204 will be held for: (a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property.”	Cameron Sabin seconded. All voted in favor by name.
7	Ryan Hunter	Motion to close the Board Meeting.	Jennifer Orten seconded. All voted in favor.

<b>Time</b>	<b>Topic/Subject Discussion</b>
7:09 pm	<b>Welcome and Call to Order</b>
7:10 pm	<b>Public Comment Presentation</b> Kristen Hawkins gave a presentation on the Ballroom Program at Renaissance Academy. She talked about the positive aspects of the program. She had a few concerns with Administration that she voiced in a letter to the Board.
7:18 pm	<b>Public Comment</b> Gina Forsyth echoed the comments of Kristen Hawkins and said great things about the Ballroom Program.
7:21 pm	<b>Motion</b> Ryan made a motion to approve the November 20, 2013 Board Meeting Minutes. Heather Miller seconded the motion. All voted in favor.
7:22 pm	<b>Red Apple Update</b> Matt Lovell gave an update on the finances. <ul style="list-style-type: none"> <li>- 50% through fiscal year.</li> <li>- This report card is a snapshot of all transactions from July 1 to the end of December.</li> <li>- Local revenue – brought in a little more than anticipated</li> <li>- State revenue – where we should be</li> <li>- Federal funds – we can start requesting in the near future</li> </ul>
7:37 pm	<b>Common Core</b> Mark gave an explanation of what the Common Core is and some of the background on it to give the public a better understanding. <ul style="list-style-type: none"> <li>- He explained that the Common Core is just a set of standards. We have the freedom to use whatever curriculum we like, we just have to meet the standards of the Common Core by law.</li> </ul>
7:45 pm	<b>Public Comment</b> Heather Groom, a member of the Utah State Board of Education, came and gave some more background on the Common Core. <ul style="list-style-type: none"> <li>- We have to have standards and we have always had standards.</li> <li>- Legally, we have to meet the Common Core standards.</li> </ul>

8:11 pm	<p><b>Public Comment</b> Mark asked if any of the teachers who were at the meeting would like to express their views on the common core. Jen Taylor got up and spoke on why she thinks the Common Core is a good thing.</p>
8:16 pm	<p><b>Public Comment</b> Presentation by Autumn Cook (who is a member of the community) on her views of the Common Core.</p>
8:37 pm	<p><b>Public Comment</b> Miriam Wang wondered how much the State was allowed to change from the standards. Heather Groom responded that there was a certain percentage they were allowed to change. If we want to add more standards we can. Miriam wondered what we have control over. We have control over the curriculum to use. We have to follow the standards but we have the freedom to choose how we meet those standards. We cannot change and subtract to the standards but we can add.</p>
8:40 pm	<p><b>Public Comment</b> Kim Smith wondered if there would be a committee that would help the parents to be an effect resource for their kids. The Board liked that idea and will start working on this.</p>
8:45 pm	<p><i>Break</i></p>
8:57 pm	<p><b>World Language Update</b> Julie Walker gave a presentation on the developments of the World Language Program. We are trying to develop our program to be an exemplary World Language program.</p> <ul style="list-style-type: none"> <li>- Julie had goals to improve the program and the action plan of how to do achieve these goals.</li> <li>- Program Description – have write up of the program and it could be put on the website for everyone to see.</li> <li>- Establish Proficiency Standards – these standards are to follow ACTFL guidelines (which is international). We can decide at which level each grade will be taught.</li> <li>- Curriculum Review – we are reviewing all of the scopes and sequences and text books for each language. Lesson plans will follow the scope and sequence</li> <li>- Train the Teachers on the Proficiency Targets. The World Language team meets weekly to work on this.</li> <li>- Measure Proficiency Targets Regularly – teachers will measure proficiency in their own classrooms.</li> <li>- Lesson Plans – each teacher in WL has to turn in lesson plans to Julie and Belal each week for all classes. Each teacher is being observed on a weekly basis and receiving feedback. There has to be a minimum of three speaking activities per class.</li> <li>- Follow the Scope and Sequence</li> <li>- New WL Website – this will have more resources for parents and students.</li> <li>- Need to work out the multiple entry points at this school.</li> <li>- We will have program binders for new teachers that come on so they know what they need to teach when they come in.</li> </ul>
9:30 pm	<p><b>New Behavior Plan</b> Stephanie McCappin gave a presentation on the new behavior plans at school. The focus of this plan is to encourage and reinforce positive behavior through the creation of a positive learning environment that allows and promotes student success and growth. It is also to establish a stronger school community, support students in their learning and develop greater consistency in behavioral management and academic grading. Her plan includes...</p> <ul style="list-style-type: none"> <li>- Establishing clearly defined school-wide behavioral expectations and consistency in behavioral management. The expectations will be... <ul style="list-style-type: none"> <li>- Be Successful</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Be Respectful</li> <li>- Be Responsible</li> <li>- Be Honest</li> <li>- Be Kind</li> <li>- Be Safe</li> <li>- The Phoenix 200 Club <ul style="list-style-type: none"> <li>- This is a Positive Behavior Incentive Program to support the newly emphasized school expectations. The aim of this is for teachers to “catch students being good” and encourage positive pro-social behavior using undisclosed randomly rewarded incentives.</li> </ul> </li> <li>- Review and Revision of School Behavior Management Plan and Classroom Management Policies <ul style="list-style-type: none"> <li>- Teachers requiring assistance are being provided with coaching and support to help them establish a more structured and productive learning environment to foster greater student growth and success.</li> <li>- Goal: to implement school-wide clearly defined behavior management plan/model and policy including disciplinary procedures before the end of 2013/2014 school year.</li> </ul> </li> <li>- New Grading Policy <ul style="list-style-type: none"> <li>- Aim: to improve school-wide level of students’ achievement/performance and develop clear and consistent academic expectations between classrooms and teachers.</li> <li>- Goal: to implement at the start of the 2014/2015 school year.</li> </ul> </li> <li>- Student Portfolios <ul style="list-style-type: none"> <li>- Compilation of student vital information to allow tracking of student performance and concerns and greater student support throughout their time at RA. The goal is to develop these before the end of the 2013/2014 school year.</li> </ul> </li> <li>- Grades K-6 Social Skills/Resilience Focus – Preventative/Proactive rather than Reactive Approach</li> <li>- Aim: to encourage positive behavior and development of pro-social skills early <ul style="list-style-type: none"> <li>- Implementation of regular classroom based social skills and resiliency programs in Term 4 2013/2014.</li> </ul> </li> <li>- Middle School Mentoring Program <ul style="list-style-type: none"> <li>- Aim: Provide one-to-one academic support, an avenue of communication and faculty member advocate for MS students. The goal is to implement this at the beginning of Term 4, 2013/2014.</li> </ul> </li> <li>- Renaissance Academy ‘Phoenix Scheme’</li> <li>- School-wide positive incentive points scheme using school teams to encourage greater academic achievement, student solidarity and camaraderie, school spirit, and community. <ul style="list-style-type: none"> <li>- The aim is to include points program incorporating academic (grades), behavioral and extra-curricular components (music, sporting, drama and others). The goal is to introduce this program step-by-step with the full program in motion with the commencement of the 201/2015 school year.</li> </ul> </li> </ul>
9:50 pm	<p><b>CRT/Grade Comparison</b></p> <p>The Board looked at some pie charts that compared how well students did on grades and on CRTs overall.</p> <ul style="list-style-type: none"> <li>- The next step in this project is to start collecting data in the same way for Elementary level grades and see what the patterns are there.</li> </ul>
10:10 pm	<p><b>Expansion Update</b></p>

	<p>Mark Ursic gave the Board an update on land that we are looking at and furthering the building of the new Junior High building.</p> <ul style="list-style-type: none"> <li>- Mark went through the current size of the building and of the student body.</li> <li>- The new building will be for grades 7, 8 and 9. There will be six sections (classes) per grade, 26 students per section, and 156 students per grade. That would be a total of 468 kids in the Middle School (140 less than we talked about before).</li> <li>- Immersion is driving the move from 78 to 100 kids per grade level.</li> <li>- Mark and the Board looked at a map with some possible locations for the new building.</li> <li>- Within the next couple of weeks, we will have a design for the simulator that will be in this building and that will be an opportunity to ask Middle Schoolers if they are planning on staying next year.</li> <li>- An idea is to have two buses that will meet at a central location that parents could take their kids to. These buses would then transport the kids to the school for the simulator, rather than the parents having to drive all the way to the school.</li> </ul>
10:43 pm	<p><b>Motion</b> Ryan made a motion for Mark to continue working on his expansion plans. Cameron seconded. All voted in favor.</p>
10:44 pm	<p><b>Motion</b> Cameron made a motion to table agenda items B, C and D. Mariah seconded. All voted in favor.</p>
10:46 pm	<p><b>Internal Control Policies</b> There was an addition made to this policy. It now reads, “Internal control consists of five components: control environment, risk assessment, control activities, information and communication, monitoring and <b>auditing.</b>”</p>
10:48 pm	<p><b>Motion</b> Heather made a motion to add the word “auditing” to the Internal Control Policy. Mariah seconded. All voted in favor.</p>
10:49 pm	<p><b>Grievance Policy</b> There was a short discussion on the need to have a Grievance Policy. Mark will draft this up.</p>
10:52 pm	<p><b>Motion</b> Cameron made a motion that Mark will have a Grievance Policy provided for the next Board Meeting in February. Mariah seconded the motion. All voted in favor.</p>
10:53 pm	<p><b>Motion</b> Mariah made a motion to go to “a closed meeting described under Section 52-4-204 will be held for: (a) a discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy sessions to discuss the purchasing, exchange, lease or sale of real property.” Cameron seconded the motion. All voted in favor by name.</p>
10:55 pm	<p><i>Closed Session</i></p>
11:37 pm	<p><b>Motion</b> Ryan made a motion to close the Board Meeting. Jennifer Orten seconded. All voted in favor.</p>

