

## **FEC Meeting**

July 29, 2013

Kristin's home

In Attendance:

**Welcome and Call to Order:** Kaylene

**Approval of Minutes:** June 18, 2013 Minutes approved

**Meet and Greet:** August 10, 2-4

--T-shirt sales rep needed there (and in general)

--FEC presidency will wear tags to be more easily identified

--better signage/appearance, tablecloths

--hope to have Old Navy sample uniform clothing and discount coupons

**Training Session for CC and Committee Heads:** August 14, 7 pm

--Receipts must be turned in 1 mo. after event or last day of school, whichever comes first, or expense will be considered a gift to the school.

--Just one coordinator is needed for all of middle school.

--Special Ed seems not to need own coordinator, will verify

--August 14 training will include general training on google docs for all, then break into 2 groups: committee heads and classroom coordinators.

**Back to School Night:** August 15

**Other:**

--Looking into polo shirts for FEC presidency to wear at events to be more easily identified.

--RAPP to go out July 31

--Concerned with accuracy of Red Apple accounting reports and financial reporting processes in general.

--FEC will sponsor Free Dress Days on major holidays. To wear non-dress code clothing, a student will pay \$1.

**Next Meeting:** Sep 6, 8 am at the school