

## **FEC Meeting**

October 3, 2013

Schoolhouse

**In Attendance:** Sonya Jolley, Kaylene Jackson, Amy Allen, Carina Lindsay, Donna Enslin, Sarah Christensen, Sherri Hayes, Stephanie McCappin, Heidi Alldredge, Jan Goebel, Rae Seal, Kristin Barlow

**Welcome and Call to Order:** Kaylene

**Approval of Minutes:** Sep 13, 2013 approved

**Recent Committee Events:** What can we improve for next year & how can we make your job easier?

- **Carnival** Carnival was overall success with a profit of \$1500. For next time: publicize more about pricing, offer presales/family price break?, better signage, plan farther in advance, work more collaboratively as a committee. Resolved: When asking for donations, ask to use it for RA FEC. Do not specify which activity they will be used for so we can use leftover donations for another event.

### **Upcoming Committee Events:**

- Uniform Swap
- **Zombie MORP – October 18** Kristen Hawkins wil chair. \$300 budget approved as of 11/12.
- **Red Ribbon Week – October 21-25** Assembly will be on Monday. Teachers by grade have been very helpful by sponsoring contests, inviting speakers, etc.
- **Holiday Boutique – November 9** On track. Planning talent show, ballroom performances, coloring contest, photos?, hot chocolate and refreshments inside, food truck outside

### **Reporting of Positions:**

- **President of FEC:** Kaylene
- **Treasurer:** Rae Committee Chairs: Once you have counted money after an event, notify Rae immediately as to amount.
- **VP of Committees:** Sonya
- **VP of Fundraising:** Heidi
- **VP of Classrooms:** Kristin
- **Secretary:** Amy

### **OTHER:**

- Facility Events Form **MUST** be submitted for ALL events 2 weeks prior to event. Otherwise, cannot go in the RAPP.
- \$ approved for durable vinyl posters for all committees to use on sandwich boards year-to-year.
- Remember to BCC Kaylene on every email communication

**Next Meeting:** Wednesday, November 6, 8 am