1. In the event of an emergency situation requiring a school-wide evacuation and relocation of all school personnel (students, faculty, volunteers), parents/guardians will be notified as follows:
   a. Administration will send an email notification as soon as possible through the SIS system to all custodial parents/guardians to report the emergency situation, that evacuation procedures have been implemented, and the reunification location.
   b. The above information will also be posted on the school FEC facebook page.
2. A link to our school website and information needed for reunification/student-checkout at the designated location will also be included in the communication sent by Administration to all custodial contacts.
3. If custodial contacts are unable to be reached to meet/check-out their student at the reunification point, school staff may reach out to listed emergency contacts.
4. Students will only be checked-out at the reunification location to custodial/emergency contact with valid photo ID.