



## Board Meeting Minutes

Meeting Information	
<b>Date:</b>	April 18, 2018
<b>Time:</b>	7:00 pm
<b>Location:</b>	Renaissance Academy, 3435 N 1120 E, Lehi, UT
<b>Next Meeting:</b>	May 16, 2018

Attendee Information			
Board Members		Schoolhouse	Public
x	Carolyn Bayly, <i>Board Chair</i>	Mark Ursic, <i>Executive Director</i>	Ryan Birch
x	Jared Barfuss, <i>Board Vice Chair</i>	Stephanie McCappin Avery, <i>Dean of Students &amp; Families</i>	Crystal Huang
x	Ryan Hunter, <i>Board Treasurer</i>	Patti Davis, <i>Business Manager</i>	Angela Walker
x	Monica Wonnacott, <i>Board Member</i>	Emily Depallens, <i>Executive Assistant</i>	
	Mike Bentley, <i>Board Member</i>		

Motions			
#	Motion made by	Motion	Vote
1	Jared Barfuss	Approve the minutes from the previous Board Meeting.	Ryan Hunter seconded the motion. All voted in favor.
2	Ryan Hunter	To move to closed session described under Section 52-4-204 will be held for: (a) discussion of the character, professional competence, or physical or mental health of an individual, (c) strategy sessions to discuss pending or reasonably imminent litigation, and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property.	
3	Ryan Hunter	To close the Board Meeting.	

Time	Topics
7:15 pm	<b>Welcome and call to order.</b>
7:15 pm	<b>Motion</b> Jared made a motion to approve the minutes from the previous Board meeting. Ryan seconded the motion. All voted in favor.
7:16 pm	<b>Cub Scout Proposal</b> Mark introduced Angela Walker, who has been teaching first grade for us for the last few weeks. She is very passionate about the Cub Scout program and has been involved with it for many years. This program is for Kindergarten through 2 <sup>nd</sup> grade and would be for both boys and girls. They would be combined together in a pack, by grade level, and then have separate dens for boys and girls. That way, they could either do combined group activities or they could split off into smaller groups and do other activities based on interests. Monica asked about the logistics of how this would work. This program is uncommon here as it is usually done through churches. The school would be providing

	<p>the space for the groups to meet as well as providing any support to the program. All volunteers that help with this program would need to have a background check completed as well as Youth Protection Training.</p>
7:55 pm	<p><b>Monthly Finance Report</b></p> <p>We are 66% of the way through fiscal year. Things are still looking good. Our projected net income is \$216,895. We have good control of the expenses and there are no expense line items to be concerned about. We have a couple areas where things are tapering off and we will not have many more expenses coming in. The biggest thing we will see with money going out in the next month is Week Without Walls, which is the extended Middle School field trip to Northern California. We have started collecting those fees. In the last few weeks, we have started making payments to pay for that trip.</p>
8:10 pm	<p><b>School Fee Audit Report (USBE)</b></p> <p>The state auditor conducted an audit of school fees around the state. They did some tests in the system regarding compliance. In Fall, we had to approve the fee schedule, which was part of the initial information gathering for the audit. We will change our policy to approve these fees in July. They put together one aggregate report for the whole state of Utah to inform USBE about these fees and any school that identified things that should be fixed or adjusted needs to do so.</p>
8:14 pm	<p><b>Advanced Prelim Report</b></p> <p>The accreditation process is structured so they look at the whole institution and try to determine how well all of the pieces work together. In order to do that, they come up with a series of standards. A team is sent out who reviews information and support documentation that we have sent to them in advance, conducts interviews while they are here and observes classes. They take all of those things and that is what makes up their report. The next step will be the analysis of this data. While they were here, they interviewed 71 people including the Administration, the school counselor, a selection of teachers, parents and students.</p> <p>They set up three main domains as the structure for a continuous improvement plan. The first domain is whether or not there is a commitment for continuous improvement. There are three standards within the domain. The first standard is, "the institution has collected sufficient and quality data to identify school improvement needs," for which we received an "Exceeds Expectations." The second domain is leadership capacity, which has 10 standards within it. The third domain is learning capacity, which has 12 standards. Learning capacity refers to the relationships among staff and the utilization of the tools that are provided from leadership, in order to create effective classroom environments. There were no items listed as, "needs improvement," within the entire report. We had no scores under a 3 (out of 4) except for one. We got an average of 1.73 for digital learning. Mark is working with IT now to come up with a plan which will include more devices in the classroom.</p> <p>Overall, we get a rating in 30 categories. We had an aggregate total of...</p> <ul style="list-style-type: none"> <li>- 0 for "Needs Improvement"</li> <li>- 12 for "Emerging"</li> <li>- 9 for "Meets Expectations"</li> <li>- 9 for "Exceeds Expectations"</li> </ul> <p>They identified several "powerful practices" by which they were impressed, including...</p> <ul style="list-style-type: none"> <li>- "Renaissance Academy has created a successful system of comprehensive support for teachers which includes regular observations, coaching and mentoring. Teachers are evaluated consistently and fairly and provided with positive feedback on best teaching practices."</li> </ul>

	<ul style="list-style-type: none"> <li>- “Interviews with teachers provided incontrovertible evidence that the recently added Dean of Instruction was effectively supporting teachers and improving their practice.”</li> <li>- “Renaissance Academy has invested significant time to ensuring that their curriculum is clearly aligned to research, best practices and the Utah State Standards.”</li> <li>- “Our team was very impressed with the quality and the amount of information Renaissance Academy has available on their website for parents, teachers and other stakeholders to access the curriculum by grade level and content area, as well as policies, programs and procedures for the school to use to ensure quality and rigor.”</li> <li>- “The learning culture created by the leadership team and the staff at Renaissance Academy ensures that learners have an equitable opportunity to develop skills, attitudes and beliefs needed for success.”</li> <li>- “Renaissance Academy has created a culture where students are excited to learn as evidenced by the interviews with parents and students. Students were excited to talk about the things that they are learning and what the teachers are teaching them.”</li> <li>- “The leadership team identified a curricular focus on writing for the 2017-18 school year and teachers have received excellent training and feedback about incorporating writing strategies into their content instruction.”</li> </ul> <p>They give you a number score after, out of 400, after they have put all of this together. We received a score of 328.</p>
8:47 pm	<p><b>Capital Budgets</b> This item will be tabled until the next Board Meeting.</p>
8:48 pm	<p><b>Initial Discussion of 2018/19 Budget</b> The first step will be to take certain departments in the school and assign someone to be responsible to provide an account of what they are requesting for the next year. We will be starting that process. At the highest level, the best way to see what revenue we will have to work with is to take the legislative estimates that comes out every year in march and compare it to the prior year. The projection is \$300,000 more in funding next year than we have this year. In the legislative session, they increased funding for MSP programs by a total 3.6%. Some of the notable education bills they passed were...</p> <ul style="list-style-type: none"> <li>- Setting aside money for Elementary School Counselors.</li> <li>- They have made some amendments to the Sex Education requirements. We have a committee comprised of school employees and parents that will have to meet before the last day of school.</li> <li>- School Land Trust</li> </ul>
8:59 pm	<p><b>School Start Update</b> There have been no updates since the last Board Meeting.</p>
9:02 pm	<p><b>Vote on Board Offices</b> This item was tabled until the next Board Meeting g when all Board members are present.</p>
9:03 pm	<p><b>Motion</b> Ryan made a motion to move to closed session described under Section 52-4-204 will be held for: (a) discussion of the character, professional competence, or physical or mental health of an individual, (c) strategy sessions to discuss pending or reasonably imminent litigation, and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property. Jared seconded the motion. All voted in favor by name.</p>
<i>Closed session</i>	
10:20 pm	<p><b>Motion</b> Ryan made a motion to close the Board Meeting. Monica seconded the motion. All voted in favor.</p>