



RENAISSANCE ACADEMY

## Board Meeting Minutes

### Meeting Information

<b>Date:</b>	Wednesday, May 12, 2021
<b>Time:</b>	7:00 pm
<b>Location:</b>	Renaissance Academy, 3435 North 1120 East, Lehi, UT.
<b>Next Meeting:</b>	Wednesday, June 9, 2021

### Attendee Information

Board Members		Schoolhouse	Public
x	Ryan Hunter, Board Chair	Mark Ursic, Executive Director	Jen Lambert
	Nate Sechrest, Vice-President	Stephanie Avery, Dean of Students and Families	
x	Cameron Hughes, Treasurer	Patti Davis, Business Manager	
x	Lance Anderson, Secretary	Allie Trounce Executive Assistant	
x	Monica Wonnacott, Board Member		

### Motions

#	Motion made by	Motion	Vote
1	Monica Wonnacott	April minutes approved.	Second Lance. Passed (4 to 0)
2	Monica Wonnacott	New Board Member Jen Lambert.	Second Cameron. Unanimous in favor. (Passed 4 to 0)
3	Monica Wonnacott	Close Meeting.	Second Jen Lambert. (Passed 4-0)
4			

Time	Topics
7:06 PM	Ryan Hunter – Call to order. Roll Call: Cameron Hughes, Lance Anderson, Monica Wonnacott, Jen Lambert, Mark Ursic, Patti Davis, Stephanie Avery, Allie Tounce, Jen Lambert
	<b>Approval of April's Minutes.</b>
	<b>Executive Director Update (Mark Ursic)</b>
	<b>Action Item from April's Board meeting was completed.</b> All committee and board members were to complete the State LEA Audit Committee training modules 1 and 2.
	General overview: A need for an audit committee and the responsibilities they will have. It will be a challenge with a small board as RA but this is a State requirement. With 6 board members, 2 should be on the audit committee plus others parents with preferred Accounting experience.

	<b>Possible goals for the committee:</b>
	Adopt and put into practice written policy that cover some specific areas of interest for the State.
	Create a list of policies more built out regarding low risk of fraud, conflict of interest, ethical issues and abuse.
	Test policies on a regular basis as the committee should be very familiar with.
	Because our board is so small we may want the complete board to be on the committee to start. We will work on recruiting other parents to join the board to encourage support and hopefully find more parent interest.
	<b>Financial Report</b>
	We have two weeks of school left so with that we have some expenses dropping off soon. Example: Labor cost for hourly employees will come to an end.
	Student activities have been minimal due to Covid. We did start up a quick three week after school Space Simulator so money will come in for that program. As of now, we are not counting that revenue but it will serve as a buffer for the first of the school year. Local resources and donations are up due to the fact we added a grant we received into this area. Parent donations and a grant awarded late in the year added to this line item. Regular school money is coming in as projected.
	SPED pass through funding stream is coming through by June. Expenses look great over all. Federal and State Government put a lot of Covid related money into the budget. Three more funding streams will be coming by the end of May. Roughly 100k of Federal money is still coming in. The extra revenue is generous and great for also helping fund our current construction project.
	There are a couple outstanding expenses we do not have delivery on yet and that is technology and hardware. We will use some of the Covid relief funds to help cover new laptop costs for teachers approximately 45k. Our target for net income is around 132k for the year. We have additional funds that can be used to help with costs for the construction project. We also received a very generous donation from a parent of 100k. We are considering revisiting the possibility of adding the front parking lot back into the construction project. The board will need to discuss and vote on this proposal by next meeting. Other ideas to help fund the front parking lot could be asking for parent donations or a fund raiser to increase funds for the construction project. Reaching out to companies in the area for donations or grants is also a possibility. Also, working with the FEC to have a common schoolhouse goal next school year regarding fund raising. Providing a target goal so families know what the funds will be used for. Mark will proceed to put together a fund-raising plan to present to the board.
	<b>Ryan Hunter:</b> FYI – There is no requirement by the city that RA does any of the improvements to the front parking lot. Everything we have been approved for is with the parking lot not included in the scope of work. If we spend that money on the front of the building it is purely for our benefit, relationship with the neighbors, relationships with the city and convenience to our families. I do think the outcome would be fantastic and improve traffic flow greatly. This will improve pick up and drop off immensely which could help bring more students and families to RA.
	The board is in agreeance with the improvements to proceed with the front parking lot and its benefits. Board is also in favor of proceeding with bidding the front project again. Board gave verbal authorization for Mark to speak to the project manager to re-bid the front project. A special meeting may be scheduled to vote on the outcome.
	<b>Review current Grants:</b>
	Our only grant that is not State funded is through the Asian Society. It's a Grant we have had for a number of years approximately worth 10k. When they award that to RA its purpose is to expand our Chinese program for curriculum. The money will go towards next year as well. One stipulation with the Grant: The Asian Society holds a National Chinese Language Conference and the

	recipients who receive awards attend the conference. This year was virtual due to Covid so costs were minimal.
	<b>Parent Survey- Stephanie Avery</b>
	Main focus of the survey was to determine parent's preference for next year's school schedule.
	Alpine School District is looking at three different options. The State is requiring a new program called "The Letters Program" that will be required for teachers to complete. This program will be time consuming for teachers and we are looking at schedules for next year to accommodate this required training. Teachers will be required an additional 15 hours of training a quarter in addition to their current work load. This will definitely impact our next year's school schedule as we try to accommodate time for teachers to complete training.
	Alpine School District is proposing per State requirement, 180 days of school next year without masks and normal class sizes. Majority of RA families want to return to in person learning. We will not offer online schooling next year due to low demand. The schedule next year for RA will be Monday - Friday on Campus and Friday hours to be determined. Over all families are very happy with their experience at RA and feel the school has done a very good job with the Covid Crisis.
	<b>Student Survey – (Given in school) Mark Ursic</b>
	High participation rate due to a captive audience in school. Majority of our students feel safe and are having a positive school experience at RA. 86% said they enjoy coming to school and like the environment, which is very positive over all.
	Phoenix tickets are a positive reinforcement for good behavior at RA. Teachers need to also be more aware of rewarding students who are always making good choices as well. Bullying has increased for older students and most bullying happens in the bathrooms. This is a hard place to supervise. We only have camera's outside of the bathrooms due to privacy laws. Over all, our students feel safe and good at school and behaviors and bullying is very low. We have also built up quality counseling for a number of students who struggle with different issues. We have an excellent and accessible counselor on site.
	<b>School Goals for this year -Mark Ursic</b>
	Improve teacher relationships. Our 3rd party survey topics are broad and hard to address concerns. In house surveys with names are more effective to fix or address issues. We will issue more of our own in the future. Teachers feel more supported and heard with in house surveys.
	Stronger Communication. Point of contact for 2020/2021 online/hybrid school year. We are all in this together working to support each other. Staff meetings on a regular basis held online with support from Stephanie and Mark. Meeting theme is always finding the positive things that are happening in the school and with others. Team Leads for every grade and staff stepping up to help any where needed.
	<b>Teacher Retention Numbers</b>
	Retention rates in the past is around 80% and this year should be similar. Typical reasons for teachers leaving are usually outside of our control. Commute is to far or the birth of a child and they want to be home. (Personal reasons) Those who have given notice for next year have been replaced and we are in good shape.
	<b>Academic goals and balance literacy goal</b>
	The out come of our reading program results this year are disappointing. Reading has taken a hit due to remote learning and half day schedule. Kindergarten and Second grade number of readers at grade level are down by 10%. Not unexpected due to this year's circumstances. Looking forward to how we are going to address learning loss for next year. Funding steams from the Federal Government will be spent to help pay for more resources for students. Possibility of adding more staff, after school programs and online help. We are also seeing more K-2 qualify for SPED





