



Board Meeting Minutes

Meeting Information	
Date:	October 28, 2015
Time:	7:00pm
Location:	Renaissance Academy, 3435 North 1120 East, Lehi, UT. 1 st floor
Next Meeting:	November, 2015

Attendee Information			
Board Members		Invited Guests	
Attended	Name	Attended	Name
	Carolyn Bayly, Board Chair	x	Nichelle Moe
x	Jared Barfuss, Board Vice Chair	Public in Attendance	
x	Ryan Hunter, Board Member	Attended	Name
x	Mike Bentley, Board Member	x	Patti Davis
x	Jennifer Orten, Board Member		
x	Monica Wonnacott, Board Member		
x	Chris Wareham, Board Member		
Schoolhouse			
Attended	Name		
x	Mark Ursic, Executive Director		
x	Stephanie McCappin		
x	Holly Lyons, Executive Assistant		

1			
#	Motion made by	Motion	Vote
1	Ryan Hunter	Ryan moved to postpone approving the minutes from the September 16, 2015 Board Meeting.	Chris Wareham seconded. All voted in favor.
2	Ryan Hunter	Ryan motioned to accept the Utah Consolidated Application as presented by Mark.	Mike Bentley seconded. All voted in favor.
3	Ryan Hunter	Ryan moved to go into a closed session.	Monica Wonnacott seconded. All voted in favor by name.
4	Ryan Hunter	Ryan moved to close the meeting.	Monica Wonnacott seconded. All voted in favor. The meeting was adjourned at 9:26 pm.
Time			
7:10pm	Welcome and Call to Order.		
7: 11pm	Approval of Minutes Ryan moved to postpone approving the minutes from the September 16, 2015 Board Meeting to next month's meeting. Chris seconded. All voted in favor.		
7:12pm	Red Apple Report Jared VanOrden went through the monthly report. The September enrollment of 753 remained the		

	<p>same and was submitted as the October 1st count.</p>
<p>7:14pm</p>	<p>State Reporting and Compliance Update</p> <p>Mark said a review of all teachers' licensing is to be completed by November 15th. A year-end report went in to the state for the Land Trust funds, Mark will update the Board in a month or two on Land Trust plans for the next year.</p> <p>Mark reported on the ongoing accreditation process. Carolyn and Mark got letters with a report deadline, saying the accreditation report was past due. The initial letters had gone to the original accreditation team, who are no longer working at the school. The letter Mark received also detailed FERPA concerns that the state focused on this year. School financial data that goes into the state's transparency site (which goes up every quarter) had been audited and flagged student names that were included. The letter referenced this occurrence as if the school had violated FERPA privacy laws, asking for a remediation plan. However there were 6000 incidents of this violation found across the state, where student names or other info was put out within that school financial data. Patti worked with Red Apple to access our financial data uploads (from the past 5 years) and they found 20 issues over 5 years. For example, checks to students as payees showed up (when Middle School students were paid to help produce the Elementary school play).</p> <p>All that happened at the same time as the request for an accreditation report. As a result of missing that deadline, the visiting accreditation team will come out this spring instead of next. It will cost the school to put up the accreditation team, but the school has made a lot of progress in accreditation goals, so the change in timeline won't be a problem. There is no change in our accreditation status.</p>
<p>7:32pm</p>	<p>Utah Consolidated Application</p> <p>Mark explained the UCA- it is a combination of applications for funding. Through it, Mark applies for multiple funding streams at once by certifying that the school meets certain qualifications. Part of the requirements will be to create a policy on parent involvement at the school, and Mark said the policy will reflect the current practice. The initial submission of the application must be before November 1st, but there will be several reviews and revisions between now and January.</p> <p>Last year Mark focused on three to five general areas, which aligned with accreditation goals and were general enough to apply every year. One of those areas was Literacy, and this year's literacy goal was accomplished mainly through filling the Reading Specialist Position. Mark read the metrics showing that progress (as shown in the handout included in the Board archive folder). He said we exceeded our SAGE achievement goals. DIBELS hasn't been as helpful in tracking progress until now, because teachers need to understand what the scores actually indicate about student needs. This year, the Reading Specialist Tracy Scott has been able to track longitudinal data and give the teachers that needed understanding.</p> <p>Mark discussed how scheduling has contributed to achieving the goals laid out in the UCA. This year there are two PE teachers, and in the future, a second Music teacher and a second Art teacher will be required. This year the Administration crafted the schedule in a way that provides protected time for core content areas in all grade levels. Any student that's getting pulled out for SPED or Gifted and Talented will not be getting pulled out during core subject teaching. This comes as a great solution to accomplishing IEPs with efficiency.</p> <p>Jared asked about Gifted and Talented (GT) progress. Mark and Stephanie are in discussion about what the school's philosophy on GT will be. Mark said ideally it would be planned like an IEP,</p>

	<p>individually for each student. Fifth grade teacher Ms. Hopkins is gearing up for the GT program development.</p> <p>The second set of goals laid out in the UCA is in regard to Academic Performance. Mark and Stephanie have been working on implementing standards-based grading. Teachers know it is effective, but also difficult and time consuming. Mark said it has been apparent from SEPs which teachers are applying standards-based grades.</p> <p>Other aspects of the UCA include IDEA which in part goes to Tracy Scott, for teaching ELL and World Language which targets standards and yearly assessments for students (Which indicates accuracy of standards). Last year most students were assessed in World Language. But many of the language teachers left, so getting access to those assessments took several months. This year in Aspire a school assessment on World Language was added.</p> <p>Another aspect is for Highly Qualified Teachers (about 85% of our teachers meet that definition by state and federal standards)-- this funding stream will go to Professional Development. In the past year the focus has been on KAGAN training, which is about getting students engaged in the classroom. Teachers who attended the training in Florida have put on KAGAN training for the other teachers. KAGAN presents activities designed to get all students participating at the same time and benefiting from the incorporation of a variety techniques catered to various learning styles. So 4K of the funding will go to KAGAN and 2K will go to the behavior PD that was put on by a specialist. Mark wants to have that same behavioral specialist come in for an hourly rate to work with specific students. She always had a tool for teachers to take on student issues for themselves (rather than passing them on to the office). Mark and Stephanie expressed their desire to give teachers individualized support.</p> <p>In regards to improving the Renaissance Academy professional environment, Stephanie is already good about staying on top of communication with the teachers, but the yearly survey will give teachers an opportunity to say things they don't already feel they have the place to say. Mark uses 2012-2013 as first year for data on this topic (2012-2013 was Mark's first full year here). Mark's goal is to get the survey done in January, so that by the first of March there can be a meaningful conversation about it with 3 months still left in the school year.</p> <p>The Accelerated Students funding stream will go towards the Gifted and Talented program, which will be in development for the rest of the year. Initially, all the funding will go towards materials to support the program.</p>
8:32pm	<p>Motion. Ryan motioned to accept the Utah Consolidated Application as presented by Mark. Mike seconded. All voted in favor.</p>
8:33pm	<p>Space Center Update</p> <p>Mark said the grand opening would be moved the first week of December. Monica asked if there was any use planned for the Space Center in the month of December. She suggested that if there weren't any plans, then the beginning of January might be a better time. Mark concurred and stated that the timing of the Grand Opening wouldn't preclude its use. Stephanie pointed out that it is already in use as a classroom. Mark said the computers still need to be installed, but that that should be accomplished in a week's time and that the center would soon be operative as a computer lab. He said the center is about three weeks out from being ready to host a mission.</p> <p>Jared suggested a beta grand opening. The grand opening (alpha or beta) would demo what the ship</p>

	<p>looks like in action, Mark would like to have a student give a tour, and there would be a speech explaining the goals of program at this school. Mark talked about Marsha Trotter's mural and artist statement, which help communicate the purpose of the ship and how it fits into the school's mission.</p> <p>The Board discussed various schemes for opening the ship to different groups of people.</p>
8:50pm	<p>10th Anniversary Stephanie said that the original calendar of activities and promotion opportunities is more aggressive than what they will likely undertake. The first priority will be to get basic promotional items out like logos and banners. Mark said he would rather have three strong efforts with a heightened level of commitment than several small events with lesser notice. One of the World Language events—preferably the Chinese New Year event—will also be a 10 year celebration. Jared suggested branding other events already planned for the year as Anniversary events.</p>
9:06pm	<p>Motion. Ryan moved to go into closed session as described under Section 52-4-204 to be held for: <i>(a) discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property.</i> Monica seconded. All voted in favor by name.</p>
9:40pm	<p>Motion. Ryan moved to close the meeting. Monica seconded. All voted in favor by name. The meeting was adjourned at 9:40 pm.</p>