



## Board Meeting Minutes

Meeting Information	
<b>Date:</b>	November 16, 2016
<b>Time:</b>	7:00 pm
<b>Location:</b>	Renaissance Academy, 3435 North 1120 East, Lehi, UT.
<b>Next Meeting:</b>	January 18, 2017

Attendee Information			
	Board Members	Schoolhouse in Attendance	Public in Attendance
x	Carolyn Bayly, Board Chair	Mark Ursic, Executive Director	Dylan Hunter
x	Jared Barfuss, Board Vice Chair	Patti Davis, Office Manager	
x	Ryan Hunter, Board Treasurer	Emily Simons, Executive Assistant	
x	Jennifer Orten, Board Member		
	Monica Wonnacott, Board Member		
x	Chris Wareham, Board Member		
x	Mike Bentley, Board Member		

Motions			
#	Motion made by	Motion	Vote
1	Ryan Hunter	Approve the minutes from the October 18 and August 24 Board Meetings.	Chris Wareham seconded the motion. All voted in favor.
2	Ryan Hunter	Approve the Utah Consolidated Application.	Jared Barfuss seconded the motion. All voted in favor.
3	Jared Barfuss	Move to closed session described under Section 52-4-204 will be held for: (a) discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property.”	Chris Wareham seconded the motion. All voted in favor by name.
4	Ryan Hunter	Close the meeting.	Jared Barfuss seconded the motion. All voted in favor.

Time	Topics
7:20pm	<b>Welcome and Call to Order</b>
7:21pm	<b>Public Comment</b>

	Dylan Hunter was in attendance to complete a communications merit badge.
7:22pm	<p><b>Motion</b> Ryan made a motion to approve the October 18 and August 24 Board meetings. Chris seconded the motion. All voted in favor.</p>
7:23pm	<p><b>Board Training</b> The Board watched a training video on Open and Public Meetings.</p>
7:40pm	<p><b>Monthly Finance Report</b> The first report that Mark showed the Board is one that QuickBooks provides. However, there are some modifications to that report that Mark and Patti want to make. They want to be able to have a report that would only do the year to date number. Mark and Patti asked them to code a report that would pull the information out of that report into a report that could be used to present to the Board. When we did our budget, some of the areas we are really specific in certain line items. We need to either break every detail down or summarize it. There are some other things too that make that report unusable.</p> <p>Mark made another report that is a more summarized report. The number at the bottom of the page is the year to date number. A modest portion of that are frontloaded costs that we pay early in the year. A large part of it is for the bond payment which we budgeted \$663,308. The payment that we made in July was \$236,838 in interest and \$190,000 in principal. The principal amount is paid upfront in the July payment so what we paid in July was half the interest and the total principal. In January when we make our next payment, we just pay half of the interest. There are several things that are frontloaded. Through this report, we now know what to tell QuickBooks to pull out.</p>
8:11pm	<p><b>Homework</b> There has been a question about the amount of homework that is given to students. Helpful – things that require practice for repetitions sake for example reading. There are a number of things out there that they practiced and got those skills down, it would have meaning to their class work (reading, writing, etc.). There will be a discussion about skills that really matter in the lower grades – effective to spend time on that. Policy would also build in a mechanism for coordinating middle school homework between teachers. We have had some complaints from parents and students this year about the amount of homework kids have in Middle School.</p> <p>The Administration put out a survey for the teachers in regards to homework. Generally speaking, teachers think that we are doing the right thing with homework and that communication with parents is satisfactory. Out of 27 responses when asked do students have enough time to do homework, 21 said they agree; only three people say they do not think students have enough time.</p>
8:43pm	<p><b>Utah Consolidated Application Review and Approval</b> Start out with an assessment of our needs – last year a couple missed goals. Last year our goal was to increase the 74% of students reading on grade level to 78%. We did not reach it so this year we are keeping the same goal to have 78% of students reading on grade level. Tracy Scott is our reading specialist and she is focused on training the other faculty on reading. We also have two dedicated aides working with the students on their reading.</p>

	<p>The second goal has to do with academic performance and to ensure teachers are planning and using assessments that provide them with appropriate data to drive their instruction. The Admin plans to send teachers to training to learn how to use these resources. Teacher Professional development is largely done in house.</p> <p>GATE program</p>
9:03pm	<p><b>Motion</b>  Ryan made a motion to approve the Utah Consolidated Application. Jared seconded the motion. All voted in favor.</p>
9:04pm	<p><b>Space Center Update</b>  Mark has been talking to Victor Williamson about the program. There were a couple of hang ups. What Victor had proposed was really only designed for Middle School students so the younger students didn't really have a way to participate. There are now two clubs. The first one is students up to 5<sup>th</sup> grade and the second is students above 5<sup>th</sup> grade. The younger kids will have the opportunity to fly two missions. The older kids will have the opportunity to fly two missions and to be a part of the developmental aspect of the program. It will cost about \$5,500 in labor costs that we will be pay for. There will be about 10 kids per team which makes up 70 teams that we have to get through the ship by the end of the year.</p>
9:10pm	<p><b>Board Organization</b>  Chris Wareham and Jennifer Orten will be resigning from the Board. The Board is now looking for new members. If anyone is interested in being a part of the Board, they may send a letter of intent to <a href="mailto:board@renacademy.org">board@renacademy.org</a>. The Board will decide on the best way to hold interviews and make a decision of how those will be conducted at the next Board meeting.</p>
9:11pm	<p><b>Motion</b>  Jared made a motion to move to closed session "described under Section 52-4-204 will be held for: (a) discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property." Chris Wareham seconded the motion. All voted in favor by name.</p>
10:00pm	<p><b>Motion</b>  Ryan made a motion to close the meeting. Jared seconded the motion. All voted in favor.</p>