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**Board Meeting Minutes**

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| Meeting Information |
| Date:Time:Location:Next Meeting: | June 19, 20197:00 pmRenaissance Academy, 3435 North 1120 East, Lehi, UT. July 17, 2019 |

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| Attendee Information |
| **Board Members** | **Schoolhouse** | **Public** |
| X | Ryan Hunter, Board Chair | Mark Ursic, Executive Director |  |
| X | Ryan Hunter, Board Treasurer | Stephanie McCappin, Dean of Students and Families |  |
| X | Monica Wonnacott, Board Member | Patti Davis, Office Manager |  |
|  | Mike Bentley, Board Member | Rachel Hasson, Executive Assistant |  |
| X | Lance Anderson, Board Member | Shelby Dieters, Dean of Instruction |  |
| X | Cameron Hughes, Board Member | Tracy Scott, Reading Specialist |  |
| X | Crystal Huang, Board Member | Amanda Maliwauki, 1st Grade Teacher |  |
|  | Nate Sechrest, Board Member |  |  |

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| Motions |
| # | **Motion made by** | **Motion** | **Vote** |
| 1 | Monica Wonnacott | Approval of Minutes | Cameron seconded. All voted in favor. Motion Passed |
| 2 | Monica Wonnacott | Approval of Reading Goals | Crystal seconded. All voted in favor. Motion passed. |
| 3 | Monica Wonnacott | Approval of the final amendment to current budget | Lance seconded. All voted in favor. Motion passed. |
| 4 | Monica Wonnacott | Approve the proposed budget with two adjustments resulting in the Net Income to be adjusted to $286,716.82 | Lance seconded. All voted in favor. Motion passed. |
| 5 | Monica Wonnacott | Approve the Reach for Reading and Letterland curriculum for the proposed purchase price | Lance seconded. All voted in favor. Motion passed. |
| 6 | Monica Wonnacott | Move into closed session “described under Section 52-4-204 held for: (a) discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property.” (Section 52-4-205) | Crystal seconded the motion. All board members voted in favor by name. Motion passed. |
| 7 | Monica Wonnacott | Re-Open the Board Meeting | All voted in favor. Motion passed. |
| 8 | Monica Wonnacott | Close the Board Meeting | Lance seconded the motion. All board members voted in favor. The meeting was adjourned |

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| Time | Topics |
| 7:21 | **Welcome and Call to Order** |
| 7:22 | **Approval of Minutes**Monica motioned to approve the Meeting Minutes from the May Board Meeting. Cameron second. All voted in favor. |
| 7:23 | **Presentation of Reading Goals*** We reached 2 out of our 3 goals for the 2018-2019 school year
* The state expects 60% proficiency and we are at 80% proficiency
* We experienced 7% growth
* Kindergarten dropped by 13% from the beginning of the year to the end of the year. The state in general is doing poorly with kindergarten; this is due to the fact that kindergarteners only spend a half of a day in the classroom. Our full day kindergarten did very well, we only had one child who did not reach proficiency; it was our half day kindergarten that took the percentage down.
* We will add a research based phonics plan for the 2019-2020 school year
* Tracy explained each goal for next school year and how she and her team plan to achieve them.
* The Board asked several questions and discussed potential remedies such as summer camps and working with parents for struggling students.
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| 7:41 | **Motion**Monica motioned to approve the reading goals. Crystal seconded. All voted in favor. Motion passed. |
| 7:49 | **Final amendment to current budget*** Our net income is exactly what it was projected to be: $181,000.39
* No columns have changed significantly since last month
* So much of funding is based on enrollment so it difficult to know exactly how much funding we will receive. For next year’s budget, we shoot low since we do not know exactly how many students we will have enrolled for next year.
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| 7:59 | **Motion**Monica motioned to approve the final amendment to the current budget. Lance seconded. All voted in favor. Motion passed. |
| 8:00 | **Public Hearing on Proposed Budget*** Our income is anticipated to be lower for the 2019-2020 school year than it has been in the past since we will be purchasing new curriculum.
* Revenue from State Sources line item has increased as well as Local Replacement Funding line item.
* Over half of our expenditures are salaries. Next year we will increase our salaries by the same percentage as Alpine School District, however, we will not change the number of contract days. We will continue to offer a competitive salary to our teachers.
* The Board Treasurer found a couple of mistakes in the proposed budget which were discussed and corrected. These corrections changed the Net Income from $81,216 to $286,716.82
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| 8:49 | **Motion*** Monica motioned to approve the proposed budget with two adjustments resulting in the Net Income to be adjusted to $286,716.82. Cameron seconded. All voted in favor. Motion passed.
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| 8:54 | **New Curriculum*** Shelby presented the criteria for the new ELA curriculums and the process that she and her team went through to evaluate each individual program.
* The Reach for Reading program costs $110,000 and the In to Reading program costs $118,000
* When one curriculum doesn’t meet the standards established by the state, schools need to supplement their own program that will make up for the sub-standard.
* For both proposed programs, phonics falls below the state standard. Amanda explained the research that has been done to supplement phonics. Letterland is a less expensive, effective program that will be easy for new teachers to implement in their classrooms and is the proposed program to supplement phonics.
* Shelby closely compared the two ELA curriculums and presented the most compelling aspects of both. In the end, Shelby’s team decided on the Reach for Reading curriculum and asked the Board for their approval.
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| 9:29 | **Motion**Monica made a motion to approve the Reach for Reading and Letterland curriculum for the proposed purchase price. Lance seconded. All voted in favor. Motion passed. |
| 9:31 | **Review Meeting Calendar for next month*** For the July Board Meeting we will discuss parent surveys and the Board Management Delegation Policy.
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| 9:37 | **Motion**Monica motioned to move into closed session “described under Section 52-4-204 held for: (a) discussion of the character, professional competence, or physical or mental health of an individual and (d) strategy session to discuss the purchasing, exchange, lease or sale of real property.” (Section 52-4-205) Crystal seconded the motion. All board members voted in favor by name. Motion passed. |
| 11:47 | **Motion**Monica motioned to go back into Open Session. All voted in favor. Motion Passed. |
| 11:47 | **Motion**Monica made a motion to close the board meeting. Lance seconded the motion. All board members voted in favor. The meeting was adjourned |